

IDAHO BOARD OF ACUPUNCTURE
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 8/16/2019

BOARD MEMBERS PRESENT: Charles W Raymond - Chair
Gretchen A Huettig
Marlene F Strong
John Downey

BUREAU STAFF: Kelley Packer, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Administrative Support Manager
Nicholas Krema, General Counsel
Rob McQuade, Legal Counsel
Debbie Toncray, Board Specialist

The meeting was called to order at 1:35 PM MDT by Charles W Raymond.

APPROVAL OF MINUTES

Ms. Strong made a motion to approve the minutes of 6/28/2019. It was seconded by Ms. Huettig. Motion carried.

BOARD CONTRACT

Mr. Krema and Ms. Hall reviewed the Board contract with the Board. Ms. Huettig made a motion to approve the Board contract and authorize the Board chair to sign it on behalf of the Board. It was seconded by Dr. Downey. Motion carried.

PROPOSED LAWS AND RULES

Ms. Packer reviewed the process to move the proposed rules to pending. Ms. Huettig made a motion to adopt the pending rules with the proposed changes and authorize the Bureau to move forward with the legislative process. It was seconded by Ms. Strong. Motion carried.

NEW BUSINESS

EXECUTIVE SESSION

Ms. Strong made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Ms. Huettig. The vote was: Mr. Raymond, aye; Dr. Downey, aye; Ms. Huettig, aye; and Ms. Strong, aye. Motion carried.

Ms. Huettig made a motion to come out of executive session. It was seconded by Ms. Strong. Motion carried.

APPLICATIONS

Ms. Huettig made a motion to approve the following pending receipt of additional information:

Applicant ID 901166197

It was seconded by Ms. Strong. Motion carried.

Ms. Huettig made a motion to approve the following for licensure:

ACUA-370	Jeffrey Pufnock
ACUA-371	Jessica Youngs
ACUA-372	Nickolas Fransen
ACUA-373	Catherine Black

It was seconded by Ms. Strong. Motion carried.

ADJOURNMENT

Ms. Strong made a motion to adjourn the meeting at 2:00 PM MDT. It was seconded by Ms. Huettig. Motion carried.

Charles W Raymond, Chair

Gretchen A Huettig

Marlene F Strong

John Downey

Kelley Packer, Bureau Chief